

CONSOLIDATED TEXT OF THE STATUTES OF THE UNIVERSITY OF NAVARRA

TITLE I General Provisions

Article 1

The University of Navarra, founded in 1952 by St. Josemaría Escrivá de Balaguer, is a university of the Catholic Church, dedicated to teaching and research in the different branches of knowledge, in accordance with the spirit in which it was founded and its own statement of core values.

Article 2

The University of Navarra is a legal entity in its own right and has full capacity to act, without prejudice to the fact that, for practical reasons, it may recognize the individual legal personality of some of its centers or administrative units. It is a nonprofit institution and its patrimony is permanently and immediately allocated for the purpose of objectives of general interest.

Article 3

The University of Navarra, in the framework of ecclesiastic law and in accordance with relevant civil law, is governed by these Statutes, by the applicable regulatory provisions dictated for their development and by legitimately introduced uses and customs.

Article 4

The Schools of Ecclesiastical Studies are governed by their own statutes and the precepts of these Statutes are only applicable to them in a supplementary capacity.

Article 5

S 1. The Chancellor is the maximum authority of the University of Navarra and, in the name of the Holy See, he exercises all the powers and functions necessary for the faithful observance of applicable canonical regulations, the good governance of the university and, especially, the expression and preservation of the Catholic identity of the foundational spirit, and the permanent adaptation to the present of its statement of core values.

§ 2. The Chancellor holds regulatory powers; after listening to the members of the Executive Council of the Governing Board, he appoints the President and requests confirmation from the Holy See; he confirms the appointments of other academic authorities, made pursuant to Articles 13 S2, 14 and 19; he confers the *venia docendi* on stable faculty members; he appoints chaplains and promotes the pastoral care of the members of the university community in accordance with applicable canonical regulations; he encourages cooperation with bishops of the diocese where the University of Navarra carries out its work; and he maintains the relations with the Holy See provided for by law.

§ 3. The Chancellor is responsible for appointing full professors and the professors of the Schools of Ecclesiastical Studies.

Article 6

The Chancellor of the University of Navarra is the Prelate of the Prelature of the Holy Cross and Opus Dei.

Article 7

§ 1. The Vice Chancellor of the University of Navarra is the Regional Vicar in Spain of the Prelature of the Holy Cross and Opus Dei or, if circumstances so advise, in the judgement of the Chancellor, the Vicar of the delegation of Opus Dei in Navarre. The Vice Chancellor presides over the University if the Chancellor is absent or unable to do so, and also exercises the other functions attributed to him by these Statutes and any others delegated by the Chancellor.

§ 2. The Chancellor may also carry out his functions through other permanent or temporary delegates for specific centers, activities or matters; these delegates shall have the powers determined in each case.

TITLE II

Structure

Article 8

§ 1. The University of Navarra is structured as follows:

- Teaching and research centers that, due to their scientific field, physical location or other circumstance, regardless of their title, have broader or narrower autonomy in accordance with the applicable regulations. They may be governed by specific statutes or be legal entities in their own right and govern their relations with the University by means of agreements. They shall normally be called schools.

These centers also include the Clínica Universidad de Navarra.

- Research and teaching bodies that, under different names (department, school, institute, center, chair, etc.), carry out their activities under the aegis of any of the centers mentioned in the foregoing section, to which they answer hierarchically even in the event that, due to the inter-school nature of the academic field or for other reasons, its activity is of interest to several centers. If circumstances so require, they may answer directly to the Office of the Executive Council.

- Administrative bodies that provide the necessary services for the correct functioning of the University, endowed with the appropriate functional autonomy.

§ 2. The creation of centers or entities, which entails stable partnership with other institutions, requires the approval of the corresponding agreement by the Vice Chancellor.

§ 3. Committees for coordinating with external partners may be established for areas of activity that require them. Their decisions shall have the value determined in each case by the Office of the Executive Council.

§ 4. Depending on the specific circumstances, the Chancellor shall determine which entities of the University shall be governed by their own organizational regulations, approved by him, without prejudice to its dependence on the Office of the Executive Council, as an office of the central government of the University.

TITLE III

Government, Academic Authorities and Consulting Bodies

Article 9

§ 1. The mission of the International Council is to advise the Office of the Executive Council in matters of strategic interest to the University as a whole or to any of its centers.

S 2. It shall be made up of honorable persons of acknowledged prestige and proven experience in the academic field and other professional fields. The members of its Executive Committee shall be appointed by the Chancellor at the proposal of the Governing Board.

S 3. Without prejudice to the plenary meetings that the President may call when deemed appropriate, the International Council shall normally carry out its tasks through committees or boards of trustees for the different matters for which they are competent.

Article 10

§ 1. The academic staff of the University consists of the Governing Board, the stable professors and the honorary doctors of the University.

§ 2. The members of the academic staff of the University may be appointed to work on committees that study specific matters or to provide advice on subjects in which they are specialists.

S 3. The members of the academic staff of the University are obliged to encourage respect, esteem and cooperation among those who provide their services at the University of Navarra, to ensure the preservation of the foundational spirit and core values of the University, and to uphold the authority of the President, to whom they may (personally and directly) put forward proposals and suggestions for carrying out the work of the University.

Article 11

§ 1. The Governing Board of the University comprises the President, who presides over it, the Vice Presidents, the Deans or Directors of the Centers mentioned in Article 8 § 1. a), the Administrator, two representatives of the students of the University (under the terms of the Student Council Statutes), and the General Secretary of the University, who acts as secretary of the Board.

S 2. The Governing Board shall meet in a plenary session or in the Executive Council, called by the President or by the person standing in for him.

Article 12

S 1. The plenary session of the Governing Board is responsible for issuing reports on the creation and elimination of teaching and research centers, approving new official qualifications, approving the academic calendar, studying the general budgets and annual balances of the University, and other matters that, due to their special importance, are submitted for consideration by the President.

§ 2. The plenary session of the Governing Board shall meet at least once per quarter to adopt the resolutions that correspond to it, receive information on the different activities and put forward the pertinent recommendations to the President.

S 3. The President may invite other members of the university community to attend the plenary sessions of the Governing Board with speaking rights but without voting rights.

Article 13

S 1. The Executive Council of the Governing Board is made up of the President, who presides over it, the Vice Presidents, the Administrator and the General Secretary.

S 2. The Executive Council of the Governing Board (also known as the Office of the Executive Council) is the governing body of the University and is ultimately responsible for all its economic activity. It is responsible for approving the budgets of the University and all the schools that are not expressly the responsibility of other academic authorities. It also takes part (e.g. by means of Delegate Committees and as established by regulations) in appointing authorities, professors, directors and administrative personnel whose appointment or provision is the responsibility of the President.

§ 3. The composition of Delegate Committees and the functions attributed to them together with the matters that cannot be delegated, shall be established in accordance with regulations.

Article 14

The President represents the University and directs its activity; he presides over the Governing Board and its Executive Council; he ensures the execution of its resolutions; he gathers the necessary prior information and appoints academic authorities and professors after listening to the corresponding collegial bodies; he appoints the other management and administrative positions in the University, in accordance with regulations; he admits students to the University and exercises maximum authority in regard to academic discipline.

Article 15

The Vice Presidents, in order of priority, stand in for the President when the President is absent or unable to fulfill his functions. In the Office of the Executive Council, they take the initiative in certain areas of work, in which they act as rapporteurs and executors of the resolutions.

Article 16

§ 1. The General Secretary distributes and coordinates the processing of matters; he

supervises the technical and administrative services of the Office of the Executive Council; he processes cases that must be resolved and keeps custody of the file; he directs the work of the Chief Administrator and the general offices of the University while ensuring compliance with the regulations applicable to the registration, examination documents and personal files of students.

§ 2. Certificates issued by the General Secretary certify academic records, the work of people in governing positions, resolutions adopted and, in general, anything relating to the organization and functioning of the University.

§ 3. In the absence of the General Secretary, the first Vice President or the General Administrator has the power to issue certificates.

Article 17

The General Administrator is specifically responsible for studying, promoting and organizing the funding of all the work of the University of Navarra.

Article 18

§ 1. With the exception of the special conditions that are established for a specific body by decree of the Chancellor (see Art. 8 S 4), each of the teaching and research centers shall be governed by a Board of Management consisting of the Dean or Director, the Associate Dean or Associate Deans or Deputy Directors, the Manager and, if applicable, the directors that the Office of the Executive Council deems necessary; these persons are jointly responsible for studying and resolving internal affairs and for putting before the Office of the Executive Council the decisions and reports that exceed the scope of their competency.

§ 2. In carrying out the work of governing, the Boards of Management are provided with the advice and partnership of the Departmental or Area Boards. They shall be called at least once every six months to receive information on the activities of the center and may make recommendations on the matters that the Dean or Director submit for their consideration. These sessions shall be attended by the stable faculty members and two representatives of the students of the center.

Article 19

S 1. The Deans or Directors of the different centers of the University represent their center in the academic sphere and, with the assistance of the Manager, guide the work of their Board of Management and exercise the powers of initiative and vigilance entrusted to them pursuant to applicable regulations.

S 2. In the event of absence or inability to fulfill their functions, they shall be replaced by the Associate Deans or Deputy Directors, in order of preference if there are more than one.

Article 20

§ 1. The President is appointed for six years and the appointment may be renewed.

§ 2. Unless expressly stated otherwise, appointments to other academic positions shall be for a period of three years and may be renewed. Appointments may be renewed for shorter periods.

S 3. Resolutions shall be adopted in accordance with the corresponding regulations, which shall ensure collegiality, participation and subsidiarity.

TITLE IV

Academic Staff and Administrative and Service Personnel

Article 21

§ 1. The professors, researchers and administrative and service personnel of the University of Navarra shall be shown the utmost respect for their freedom of conscience.

S 2. The cordial acceptance of the foundational spirit and unique core values of the University forms part of their commitment to the University of Navarra and this requires, at a minimum, an attitude of respect toward the Catholic Church and its teachings.

Article 22

S 1. The Full Professors of the University of Navarra undertake lecturing and academic research as part of their maximum responsibility. To be appointed Full Professor, the candidate must be a doctor, have a minimum of 10 years' teaching experience and have carried out recognized research.

§ 2 Persons who have attained an equivalent category in another university may also be admitted to the University of Navarra as a Full Professor.

Article 23

S 1. The University of Navarra shall have the appropriate categories of professors, which shall be named and governed in accordance with the specific regulations pertaining to them in order to stimulate the development of their skills and the gradual promotion to greater responsibility, and to allow cooperation with faculty members from other institutions and, as applicable, specialists of recognized expertise in their area who can contribute their knowledge and professional experience.

S 2. These regulations shall determine the other categories of professors, in addition to Full Professors, that shall be considered stable professors.

Article 24

§ 1. The appointment of stable professors is the responsibility of the President at the proposal of the Board of Management of the Center and

following a favorable report from the Executive Council of the Governing Board.

S 2 The appointment of other professors and the filling of posts for administrative and services personnel shall require a study of merits and budget availability, and shall conclude with the corresponding contract.

Article 25

Administrative and services personnel carry out the organizational and management tasks that allow the University to meet its objectives. The fundamental purpose of their professional work is the ongoing improvement of academic activity,.

TITLE V

Students, Teaching and Research

Article 26

§ 1 . The condition of student of the University of Navarra is conferred by the President to those who provide documented proof that they meet the conditions required to carry out the studies in question and, as applicable, have met the academic standards or passed the established aptitude tests.

S 2. The condition of student of the University of Navarra shall be revoked on completion of the studies for which admission was granted, on transfer to another university, failure to formalize the corresponding registration in time, failure to pay the established fees, because of sanctions imposed for the commission of serious infractions, and due to lack of academic performance in accordance with the applicable regulations.

S 3, The University maintains a close relationship with its alumni and wants them to take part in the university community in accordance with their condition. The natural channel for this participation is the Alumni Association, which carries out its mission and activities in accordance with its own regulations.

Article 27

S 1. Those who take studies that lead to obtaining an academic qualification are known as ordinary students and are subject to the regulations and other requirements of the curriculum.

§ 2. Ordinary students are entitled to take part in the activities that make up university life. They may also form part of the representative bodies established in the Student Council Statutes.

§ 3. For studies that require attendance, the President is responsible for granting an attendance waiver when so justified by exceptional circumstances.

Article 28

The Academic Discipline regulations, approved by the President, following a report from the Governing Board and the Student Council, shall establish the applicable sanctions, the procedure for imposing the sanctions (which shall include the recognition of the right to hearing and defense) and the appeals that may be lodged.

Article 29

All students of the University of Navarra are entitled to personal guidance and are assigned an academic mentor, who attempts to facilitate university work, resolve difficulties with studies and encourage the cultivation of the personal gifts of each student.

Article 30

§ 1. The University shall provide its students with guidance regarding accommodation and shall encourage the creation of halls of residence and university residences that complete the cultural, spiritual and human education of the students.

§ 2. The Governing Board shall establish the regulations on the recognition of halls of residence and university residences and on their relations with the University of Navarra.

Article 31

The University shall encourage professional vocations in teaching and scientific research and shall promote the contribution of students to departmental activities. It shall also accept interns from public and private entities who temporarily join a department to carry out research work,

participate in academic work and, if permitted by the internship in question, undertake teaching in accordance with their abilities and circumstances.

Article 32

S 1. As well as teaching the subjects that form part of the curriculum, the University, on its own or in partnership with other institutions, shall organize special courses and programs supplementary to the official studies, conferences, round tables, concerts, exhibits and other cultural and social activities that contribute to the education of its students, alumni and, insofar as possible, to spreading the benefits of culture in its surroundings.

S 2. Ordinarily, university premises shall not be made available for third parties that are not partners of the University to carry out their own activities in them and, under no circumstances, shall their use be permitted for political activities.

Article 33

§ 1. The University of Navarra endeavors to carry out research to the highest standard possible in all the fields of knowledge cultivated in its different centers.

S 2. Every effort shall be made to encourage partnership with other universities and research centers and to organize conferences and scientific meetings, to encourage the training of faculty members in appropriate centers, to facilitate the exchange of professors and, in general, to promote actions considered appropriate for increasing and disseminating the research work of the University.

TITLE VI

Financial Framework

Article 34

§ 1. The income of the University of Navarra shall be that obtained from the academic fees paid by the students for any reason, the returns on research activity and healthcare, subsidies and other contributions from public and private entities, and all the assets and rights acquired for any reason.

S 2. The expenses of the University of Navarra shall be in line with the annual budget, approved by the Executive Council of the Governing Board in accordance with the guidelines issued by the Vice Chancellor.

S 3. At the end of each financial year, the Office of the Executive Council shall submit the budget liquidation to the Vice Chancellor.

§ 4. The stable patrimony of the University shall consist of all the movable and immovable assets designated by the Executive Council of the Governing Board with the approval of the Vice Chancellor. The assets not expressly included in the stable patrimony shall constitute the management patrimony.

S 5. The permanent governing positions of the University of Navarra are not remunerated.

Article 35

§ 1. The Office of the Executive Council is responsible for the ordinary and extraordinary administration of the patrimony of the University. It shall exercise the powers that correspond to it in accordance with the provisions of current law and of these Statutes.

§ 2. The powers of the Office of the Executive Council include, without exception, the acquisition, administration, conservation, encumbrance and disposal of the goods and rights that make up the patrimony of the University.

S 3. Some but by no means all of the other powers that correspond to the Office of the Executive Council, without prejudice to those provided for in current law and in other articles of these Statutes, are the following:

- a) To hold all kinds of events and sign any contracts, paying and collecting the corresponding amounts.
- b) To open and close cash accounts, credit accounts and accounts of any other kind, and dispose of the funds therein.
- c) To issue, accept, guarantee, approve, collect and discount bills of exchange and other commercial paper and, if applicable, return to the drawer.
- d) To transfer movable and immovable assets at no charge by any means admissible by law.
- e) To lend, lease or lease in emphyteusis any property.

- f) To accept or reject inheritances, legacies and donations, including those involving charges, encumbrances or obligations.
- g) To represent the University before ordinary and special courts and tribunals, bodies and offices of international organizations, organizations of the European Union, the Spanish government, regional, provincial and municipal government, and any other national and foreign public and private entities and persons.
- h) To sue in court, submit differences of opinion to arbitration, agree, accept and, in general, file suits and claims of all kinds, in all parts of the relevant procedure and appeal, before any and all courts and tribunals.
- i) To execute public deeds and other public and private documents that require legal standing for the acts carried out, and cause any and all deeds and contracts to be annotated, entered, canceled and certified in any register.
- j) To execute and revoke powers of attorney for those persons for whom it is deemed appropriate.

S 4. The execution of powers of attorney in order to exercise the powers contained in S 3 b), c), d) and e) of this article shall only be valid when exercising the delegated powers requires the joint intervention of at least two legal representatives.

Article 36

When the economic content exceeds the limits determined by the Vice Chancellor, the disposal of goods and rights of the University, the assumption of loan commitments, and the provision of guarantees shall require the express agreement of the Office of the Executive Council with the approval of the Vice Chancellor.

Article 37

In the event of dissolution, the resulting goods and rights shall revert to other

nonprofit institutions with identical or similar aims of general interest, as determined by the Prelate of the Prelature of the Holy Cross and Opus Dei.

Additional Clause

The University of Navarra shall stimulate partnership with people and institutions from all over the world that accept its mission and principles,

and shall facilitate the work of the Friends of the University of Navarra in order to expand its ties to society.