



COLLABORATION / ADVICE REQUEST FORM

APPLICATION NUMBER	<i>(to be filled in by DATAI):</i> YEAR-Correlative number		
GENERAL DATA			
COMPANY / INSTITUTION / UNIVERSITY			
Belonging to:	UNAV	Inv. Ext. or IdisNa	[] Companies
Applicant's name			
Faculty / Center / Department / Area / Service:			
Applicant's CECO (only for UNAV)			
Business name (if different from UNAV)			
CIF (if different UNAV)			
Billing address (if different from UNAV)			
Population and CP (if different from UNAV)			
Contact email			
Contact Telephone (indicate extension)			
Application Submission Date			

REQUEST MADE	
Type of Request (article, thesis, project writing, data analysis...)	
Description of the Collaboration or Advice request	
Attachment	YES NO
Document names:	

RESPONSE TO REQUEST <i>(to be filled by DATAI)</i>	
Principal investigator	
Faculty or center to which it belongs	
Participating staff	
Definition of the activities to be carried out by DATAI	



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DELIVERY CONDITIONS (to be filled by DATAI)	
Estimated delivery date	
Type of document to deliver (report, report, article...)	

RESOURCES FOR THE PROJECT (to be filled by DATAI)			
STAFF			
Category	No. of hours	Observations	
Expert			
Senior			
Technical			
Other			
PROGRAMS - MATERIAL			
Description	Units	Unit cost	Observations
TRIPS			
Description	Units	Observations	
Displacement (Km)			
Subsistence allowance			
Banknotes			
stay hotels			
Others			

ECONOMIC CONDITIONS (to be filled by DATAI)	
A) If it is an internal UNAV request*	
FINAL BUDGET	
Destination CECO (that of the IP)	
Applicant's CECO	
(*) to CEIT and CIMA an invoice is issued	
B) If it is a request from Research Centers, IdisNa and Companies.	
FINAL BUDGET	
Billing data (those listed in GENERAL DATA)	
Indications on Concept of the invoice	
Budget approved by:	
<input type="checkbox"/> Principal investigator	<input type="checkbox"/> SGI Manager

* Send this completed document to datai@unav.es