



Universidad
de Navarra

FACULTAD DE
ENFERMERÍA



REGULATIONS. VISITING SCHOLAR PROGRAM



1. RESEARCH AT THE UNIVERSITY OF NAVARRA SCHOOL OF NURSING

Research is one of the cornerstones of the University of Navarra's activities and is characterized by its wide scope. Many areas of science and the humanities are the subject of research at the University and its associated centers. The ultimate aim of this research is to serve society. In the words of the founder of the University of Navarra: “The university does not live with its back turned to any uncertainty, to any worry, to any need of mankind.”

Specifically, the research carried out at the School of Nursing at the University of Navarra helps contribute to the creation of disciplinary knowledge, favors interaction with experts from different knowledge areas, complements and supports teaching and becomes an area of activity in which researcher-professors put their creative potential, their abilities and the results of their work at the service of society.

Mission Statement

The School of Nursing supports and promotes research that broadens the knowledge base in the discipline, as well as applied research to foster and improve the health of individuals, families and groups, at every stage in the human life cycle. Promoting the search for truth and professional excellence based on Christian humanism, with the end goal of service.

Vision

Through its research activity, the School of Nursing aims to meet current health needs and anticipate future global health challenges and priorities. In this way, it aims to contribute to the care of people and the environment, to preserve and strengthen the quality and dignity of life of both healthy and sick people, and to promote the sustainability of the healthcare system.

Values

- Research as a fundamental pillar for the discipline.
- Responsibility and commitment to high-quality ethical research.



- The interdisciplinary approach and teamwork in research.
- Research as a service to society, in favor of life and respecting the freedom and dignity of individuals and their environment.

Research Areas

The School of Nursing has an excellent track record in and future prospects for carrying out high-quality, high-impact research. Our goal is to drive research that promotes the advance of Nursing Science and to provide solutions that impact all aspects of health and care for the individual, family and community.

In this regard, the School is particularly committed to research focused on *Person-Centered Care* and *Promoting Health*.

Our research in Person-Centered Care focuses on the person as a unitary being living a health experience. The interpersonal relationship between the nurse and individual/family being cared for is at the heart of this care. In addition, our research in Promoting Health, at both a family and community level, maintains a Positive Health approach by creating knowledge about how to positively impact the health of individuals, families and communities, and enabling and empowering them to lead and make the best decisions for their physical, psychological, social and spiritual well-being.

The School of Nursing currently has two research groups of its own:

- Innovation for Patient-Centered Care (ICCP- University of Navarra)
- Innovation for the Promotion of Family and Community Health (Innova-PSFC)

2. RESEARCH AT THE UNIVERSITY OF NAVARRA SCHOOL OF NURSING

Through its Visiting Scholar Program, the School of Nursing offers people from other Spanish and international centers the chance to do research visits.



Three different profiles have been developed to adapt to the needs of each researcher:

- Visiting Scholar: professors from other institutions who are visiting the School in order to complete their education or carry out a research program under the guidance of or in partnership with a professor at the University.
- Visiting Postdoctoral Researcher: PhDs with little experience (fewer than five years since defending their thesis) who are pursuing studies or research tasks under the guidance of a professor at the University in order to complete their education as researchers.
- Visiting Student Researcher: doctoral students who are pursuing studies or research tasks under the guidance of a professor at the University. The School of Nursing offers people from centers in Spain and abroad the chance to do research visits.

3. PROCEDURES

1. The applicant should contact a University of Navarra professor or a research area coordinator at the School of Nursing to begin the research stay application. In the case of student researchers, the topic of the thesis must be framed within one of the research areas of the School's current Research Plan.
2. Once the contacted tutor-professor confirms their pre-acceptance of the stay, the visitor will fill in the document "Application for admission to the visiting scholar program" on the website and send it to the tutor.
3. As applicable, the corresponding department will approve the application for admission. In the case of predoctoral stays, the department will also submit the document to the Doctoral Program Coordinator for approval.
4. In all cases, the department will inform the School Board to definitively confirm approval of the stay and begin the corresponding administrative process.
5. If it is necessary to apply for or sign a Student or Researcher Hosting Agreement with the home institution, or an Individual Hosting Agreement, you will be



provided with the proper documentation (which must be signed) for the type of stay.

6. Once the stay has been approved, and prior to the completion of the aforementioned procedures, the visitor must use the appropriate link to access the payment gateway on the School's website to consult specific information on research stays and pay the corresponding management fees (160 euros).
7. The applicant must next send proof of payment to the contact's email address, together with the rest of the documentation (application, etc.) requested by the Administrative Office of the School, for proper compliance with the procedures designed to make the corresponding stay possible.
8. The Visiting Scholar will be responsible for carrying out the necessary procedures to obtain, as applicable, a visa or permit to stay in Spain. If necessary, the University may provide a document for the application for a visa or permit to stay in Spain, on the applicant's request. In addition, the applicant must also send the documentation.

4. FINANCIAL FRAMEWORK

1. The School of Nursing does not assume any commitment to pay for the stay, nor will it be responsible for any expenses generated by the research visit.
2. Similarly, all expenses related to travel, medical insurance, lodging, meals and similar expenses arising from the stay in Pamplona will be paid by the visitor, who must provide the necessary financial means for these expenses.
3. For the stay to be approved, proof of payment of the management fees referred to in the previous paragraph must be provided.
4. If the Visiting Scholar is interested in taking undergraduate or graduate subjects during their stay as a researcher, they must pay the relevant fees in accordance with the corresponding regulations.



5. POLICY

Visitors will be subject to the following rules:

- They will carry out the tasks set forth in their work plan to be able to obtain the certification of their stay, as applicable.
- They must mention the University of Navarra in publications, contributions to conferences and any other professional activity resulting from the work done during their stay at the School.
- Researchers will perform their tasks with scientific honesty, avoid plagiarism and other fraudulent practices, and be committed to respecting the confidentiality of the research and other information they learn about during their stay at the University of Navarra.
- In accordance with the ideology of the University, visitors must show an attitude of respect for Catholic doctrine in the content of their research and publications, and in their behavior during their stay on campus.
- Foreign researchers, particularly those from countries that are not part of the European Union, must provide proof of their legal status in accordance with Spanish law and that they have medical insurance to cover any eventuality during their stay in Pamplona; they must also sign the declaration of medical insurance information on the website.
- In all cases, visitors must comply with the University's current regulations.

Contact for carrying out the corresponding procedures:

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