



Open Call: Self-Employed External English Teachers

The [University of Navarra](#) is an independent, international Christian-inspired institution that carries out its teaching, research and healthcare as a non-profit organisation; its main campus is located in Pamplona (Spain).

The [Instituto de Idiomas](#) (Institute of Modern Languages) was set up in 1961 to meet the linguistic needs of students, professors, researchers and other university personnel, as well as of the local community. At present, we offer a wide range of activities in nine languages: LSP subjects tailored to the needs of the different Schools, credit and non-credit-bearing language courses, exam preparation courses, continuous professional development activities, along with active participation in research projects related to the fields of language teaching and applied linguistics.

We are currently seeking self-employed (*autónomo*) external teaching partners for work during academic year 2024-2025. Successful candidates should be able to show a firm commitment to classroom teaching, with a capacity to relate well to groups of students that have different learning needs and objectives, communicative goals and levels of ability.

Activity specification

The principal duties are:

- teaching on English-language subjects and courses for a variety of publics, ranging from exam preparation for official certification (Cambridge English, TOEFL iBT), general English classes and/or conversation groups;
- providing systematic and constructive feedback on students' language performance and coursework;
- and liaising effectively with course coordinators to ensure cohesion across content and methodology.

Skills & qualifications

- a postgraduate qualification in modern languages and linguistics, applied linguistics, TEFL / TESOL / ELT, or similar, is desirable;
- a recognized language teaching qualification, such as the Certificate of English Language Teaching to Adults (CELTA) or the Certificate in Teaching English to Speakers of Other Languages (Cert TESOL);
- at least two years of practical teaching experience with adult language learners;
- effective use of ICT tools in language teaching;
- native-level competence in English;
- and excellent communication and time-management skills.

This is a part-time self-employed teaching collaboration, beginning in September 2024. Payment will be based on the number of courses taught.

Application

Interested applicants should submit an up-to-date CV, including contact details for two qualified referees, with a cover letter outlining their suitability, to idiomas@unav.es, no later than **July 31, 2024**.